



भारत सरकार
GOVERNMENT OF INDIA
आयकर समझौता आयोग
INCOME TAX SETTLEMENT COMMISSION
चौथी मंजिल, लोकनायक भवन, खान मार्केट, नई दिल्ली-110003.
4th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003



F.No. D-12001/1/04/SC

Dated: 07-03-2018

TENDER NOTICE

Subject: Quotations for Annual Maintenance Contract of Computers, Printers, UPS in ITSC -

Sealed tenders are invited on for Annual Maintenance Contract for Computers, Printers, UPS (as per Annexure 'A') in Income Tax Settlement Commission on following terms and conditions.

1. The contract shall be comprehensive /non-comprehensive. In The above AMC include the entire hardware service support (Desktop, UPS,& Printers).Entire application software /virus support.
2. In case of emergency (like viruses attach, system shifting, systems formatting etc.) more than one engineer shall be provided on call within 24 hours.
3. Payment shall be made on quarterly basis after completion of every quarter.
4. One person should be deputed daily for second half on office time for maintenance of items with effect from the award of contract
5. The staff employed be contractor shall not be eligible to claim any employment with this office simply by virtue of being working in the office building.
6. The contract will be effective for one year, extendable to a maximum period of two more years, subject to satisfactory performance In case the service is found to be unsatisfactory, the contract is liable to be cancelled without assigning any reason.
7. Earnest money of Rs.5000/- (Rupees five thousand only) may be submitted with the Tender documents. The DD/Banker's cheque should be drawn in favor of "ZAO, CBDT, New Delhi." The DD should be issued by nationalized /Commercial Bank on or after issue of the letter for AMC quotations.
8. The contractor should have 3 years experience in this field in Govt. Depts./Ministries.
9. The contractor should attached photocopy of GSTN registration certificate and other experience documents.
10. The ITSC reserves the rights to accept or reject any or all of the tender without assigning any reasons.
11. The last date of submission of quotations / tenders is 27-03-2018 and the same will be opened^MIncome Tax Settlement Commission, 9th Floor, Administrative officer Section New Delhi on 28.03.2018 at 4.30 PM in the presence of applicant whosoever is present.

12. If any PC/ accessory are not repaired within two days, the contractor will provide a standby PC/ accessory.
13. It shall also be the responsibility of the contractor to hand over back to this Section all the equipment under contract in working condition at the end of this contract period.
14. The maintenance work is to be carried out in the ITSC office premises itself. However, only such work as cannot be done in the office premises will be allowed to be done outside with written permission of the AO/Supdt., ITSC no extra payment will be made on this account. The contractor shall be required to provide alternate equipment.
15. Payment of the work done and services rendered will be made to the contractor on quarterly basis i.e. immediately after expiry of each quarter.
16. The job will be entrusted on the basis of all inclusive rates contract on "As is where is" and competitive basis.
17. A specific mention must be made in your quotation to the effect that the terms and conditions mentioned above are acceptable to your firm, in full.
18. The tender is comprehensive and the all component or parts of the IT Products should be replaced by the company on free of cost.
19. The consumable parts are not included in this tender i.e. Toner Cartridges, Cds/DVDs Etc.



(Bipin Kumar)
Administrative Officer

1. All Ministries/ Departments of the Govt. of India, New Delhi/ Delhi
2. Notice Board.
3. Website: www.itscindia.gov.in



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List of Computers and other peripherals

S.No.	Item Specification	AMC Type	Qty.
1	Desktop	Comprehensive	31
2	All-in-one Desktop	Comprehensive	11
3	Lazerjet Printer	Comprehensive	24
4	Lazerjet Printer (Colour)	Comprehensive	04
5	MFP Printer	Comprehensive	14
6	MFP Printer (Colour)	Comprehensive	03
7	UPS	Comprehensive	13
8	Laptop	Comprehensive	05
9	Manpower	For half day in 2 nd half	01