



भारत सरकार
GOVERNMENT OF INDIA
आयकर समझौता आयोग

INCOME TAX SETTLEMENT COMMISSION

चौथी मंजिल, लोकनायक भवन, खान मार्केट, नई दिल्ली-110003.

4th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003



F.No. D-2001/1/04-SC/Vol.II / 396^e

Dated: 04.03.2014

TENDER NOTICE

Sub: Furnishing of quotation for Annual Maintenance Contract (AMC) of Computers, Printers and UPS in the Principal Bench, ITSC, New Delhi - regarding -

This Commission intends to award of AMC for the following items:-

S.No.	Items	Qty	Remarks
1	Desktop	35	Comprehensive
2	All-in-One Desktop	10	Non-Comprehensive
3	Lazerjet Printer	31	Comprehensive
4	Lazerjet Printer (Colour)	11	Comprehensive
5	MFP Printer	11	Comprehensive
6	MFP Printer (Colour)	03	Non-Comprehensive
7	Scanner	01	Comprehensive
8	UPS	30	Comprehensive
9	Laptop	03	Comprehensive
10	Laptop	06	Non-Comprehensive
11	Manpower support	01	For half day (2 nd half)

2. You are, therefore, requested to furnish your quotation for AMC for the above said items in sealed cover by hand/post by 14.03.2014 at 01.00PM. The quotations will be opened on the same day at 03.00PM in the Conference Room, ITSC, 4th Floor, Loknayak Bhawan, New Delhi

3. The terms and conditions for AMC are given in Annexure-A (enclosed).

(D.K. SONKER)

ADMINISTRATIVE OFFICER

Annexure - A

Terms & Conditions

1. The contract shall be comprehensive/non-comprehensive. In Non-comprehensive contract only services included, in case parts shall be replaced shall be charged on actual basis.
2. The above AMC include the entire hardware service support (Desktop, UPS & Printers). Entire application software/virus support.
3. In case of emergency (like viruses attach, system shifting, systems formatting etc.) more than one engineer shall be provided on call within 24 hours.
4. Payment shall be made on quarterly basis after completion of every quarter.
5. One person should be deputed daily for second half on office time for maintenance of items with effect from the award of contract
6. The staff employed by contractor shall not be eligible to claim any employment with this office simply by virtue of being working in the office building.
7. The contract will be effective for one year, extendable to a maximum period of two more years, subject to satisfactory performance. In case the service is found to be unsatisfactory, the contract is liable to be cancelled without assigning any reason.
8. Earnest money of Rs. 5000/- (Rupees five thousand only) may be submitted with the Tender documents. The DD/Banker's cheque should be drawn in favour of "ZAO, CBDT, New Delhi". The DD should be issued by nationalised/Commercial Bank on or after issue of the letter for AMC quotations.
9. The contractor should have 3years experience in this field in Govt. Deptts./Ministries.
10. The contractor should attached photocopy of his PAN and Service Tax/VAT registration certificate and other experience documents.
11. The ITSC reserves the rights to accept or reject any or all of the tender without assigning any reasons.

